

## Annex G: Request for payment

### Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures

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**To: Dr. Nabil AL Sherif, Executive Director**

Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures  
Conference Center, Bibliotheca Alexandrina,  
El Shatby, Alexandria 21111  
Egypt

**Reference number of the Grant Contract:**

**Title of the Project:**

**Name and address of the beneficiary:**

Request for  final payment (balance)

Dear Sir/ Madam,

I hereby request the final payment under the Contract mentioned above. The amount requested is ..... Euro.

Please find attached the following supporting documents:

- Final Narrative, Financial Reports, Participants List.
- Audit/ Expenditure verification report.

The payment should be made to the following bank account:

**Name of the account holder:** .....

**Account #:** .....

**IBAN:** .....

**Swift Code:** .....

#### *Declaration of Honour*

*I hereby certify that the information contained in this payment request is full, reliable and true, and is substantiated by adequate supporting documents that can be checked.*

*I hereby certify that the costs declared have been incurred in accordance with this Contract and that they can be considered as eligible in accordance with the Contract.*

Yours faithfully,

< **Name** >

< **Signature** >

< **Stamp if applicable** >