

Internal Network Rules of the Cypriot Network of the Anna Lindh Euro-Mediterranean Foundation for the Dialogue Between Cultures

The involved parties:

- The Cypriot Network of the Anna Lindh Euro-Mediterranean Foundation for the Dialogue Between Cultures referred to hereinafter as *National Network* or *the Network*.
- The Cypriot Coordinator of the Anna Lindh Euro-Mediterranean Foundation for the Dialogue Between Cultures referred to hereinafter as *National Coordinator* or *the Coordinator*.
- The Anna Lindh Euro-Mediterranean Foundation for the Dialogue Between Cultures referred to hereinafter as *The Anna Lindh Foundation* or *the Foundation*.
- The Secretariat of the Anna Lindh Euro-Mediterranean Foundation for the Dialogue Between Cultures referred to hereinafter as *the ALF Secretariat* or *the Secretariat*.

I. NATIONAL NETWORK MISSION

1. The National network promotes the Union for the Mediterranean – the Euro-Mediterranean Partnership at the national and international level.
2. The National network will contribute to the development of the Foundation's priorities and programmes, sharing the visions among other National Networks and with ALF Headquarters.
3. The Network promotes common activities at the national level among Network members, in line with the objectives of the Network Development and Action Plan, designed in the framework of the ALF Network Support Scheme.
4. The Network supports and promotes activities aiming at discovering and understanding of multiculturalism both in Cyprus and the Euro-Mediterranean region.
5. The Network uses for its activities the Anna Foundation label.

II. THE SCOPE OF APPLICATION OF THE INTERNAL NETWORK RULES OF THE CYPRIOT NETWORK

1. The rules of the Internal Network Rules of the Cypriot Network are binding for all present Network members, including the Network Coordinator, as well as all future Network members.
2. The content of the Internal Network Rules of the Cypriot Network has been consulted with all the organizations belonging to the Network when the document in question has undergone the process of creation. Its form and content are a consensus that was met by all individual Network members.

III. THE NETWORK COORDINATOR

The Coordinator is elected from among the Network members and the appointment has to be confirmed and ratified by the Ministry of Foreign Affairs. In the case that the Coordinator and The Head of the National Network which s/he represents is not confirmed and ratified by the Ministry of Foreign Affairs the process is repeated.

The Coordinator's activity is reviewed every four years by the before mentioned

Ministries which receive an official opinion of the Network about the Coordinator's work. There is no limit as to the number of terms help by the Coordinator.

1. Three months prior to the end of the Coordinator's term, the Coordinator is bound to provide the Network members with a report on its activities. The Network Members make a decision with the majority of two thirds about passing or rejecting the report. The

Network's opinion together with the Coordinator's report is submitted to the before mentioned Ministries and to the ALF Secretariat.

2. The Coordinator is responsible for its actions to the Network members and the aforementioned Ministry.
3. The Network Coordinator:
 - a) acts as a national coordinator of the Cypriot national network;
 - b) acts as an official national representative of the Foundation in the country;
 - c) promotes the Foundation's image as Euro-Mediterranean institution established for strengthening the regional dimension of the Euro-Mediterranean Partnership – Union for the Mediterranean in social, cultural and human affairs (the Third Chapter of the Barcelona Declaration);
 - d) manages Network membership; identifies potential active actors of the civil society in the country, who can join the network;
 - e) contributes to the development of the ALF annual and triennial programmes. In this exercise, the Head will take into consideration the interests of its national network;
 - f) supports and supervises training and capacity building for the national network;
 - g) acts as a public relations agent, producing information material for dissemination, and contributing to the ALF website (mini-website);
 - h) informs network members on the announcement of calls for proposals, co- organization of events, modalities and procedures on how to apply;
 - i) facilitates the search for project partners for the members of the network. In the development of partnerships with foreign partners, the Head of network could pay particular attention to members having organizational or other kind of difficulties in taking part in the ALF activities;
 - j) encourages applications for project funding of the network;
 - k) participates in the annual meeting of the ALF Heads of Network. Before this meeting, the Head shall organize a meeting of the members of the network, or ensure other appropriate forms of consultations and discussion at national level;
 - l) co-ordinates with the ALF headquarters on a regular basis.

IV. NATIONAL NETWORK MEMBERSHIP

1. The Cypriot National Network is independent and autonomous.
2. The Cypriot National Network is a permanent structure, part of the Anna Lindh Foundation Network that is acting in the frame of the Euro-Mediterranean Partnership.
3. The Network is open to all institutions, organizations and other partners who adhere to the principles and the mission of the Anna Lindh Foundation as defined in art. II.1 of the ALF Statutes, and which work on the basis of democratic, pluralistic, and multilateral values; first and foremost, the Network represents civil society's actors.
4. Its members could belong, as a rule, to the following categories: Individual members; NGOs; Public institutions, including local and regional authorities; public and private "not for profit" Foundations; other "for profit" partners promoting "not for profit" activities and corporate social responsibility policies.

5. The National Network reflects the diversity of its own civil society and is invited to associate partners involved in the ALF thematic fields as defined below; international/cultural relations, heritage, religion, research, human rights, democracy and community development, arts, youth, education, gender, environment/sustainable development, media.
6. The Head of Network retains the right of rejection of membership applications as well as of exclusion of existing members, when the concerned organizations do not comply with the mission of the Anna Lindh Foundation.
7. In case of rejection of membership applications as well as of exclusion of existing members, the organizations have the right to appeal to the General Assembly of the Network members. The

decision made by the Network members during the General Assembly with the majority of two thirds is binding for the Coordinator.

8. Any public or private organization/institution that is a legal entity and registered in one of the 43 countries of the Euro-Mediterranean Partnership and interested in cooperation in the Euro-Mediterranean region as well as carrying out the objectives of the Foundation is entitled to become a Network Member. Also, a natural person active in the realm of intercultural dialogue in the Euro-Mediterranean region is entitled a Network Member.
9. The Coordinator makes an independent decision concerning rejection or approval of an on-line membership application. The potential new member as well as all other Network members are informed about the Coordinator's decision within 6 weeks from the on-line registration.
10. The Network can be considered valid if it includes at least 5 members.
11. The Head of Network is entitled to provisionally limit the maximal size of the Network in order to consolidate it and improve its performance.
12. The rights of the Network members are as follows:
 - a) Participation in the Foundation's calls for proposals, each time following the criteria enlisted in the call for proposals;
 - b) Participation in the Foundation's trainings, seminars, conferences, programmes etc.;
 - c) Active shaping of the Network by means of making joint decisions about the Network's activities, priorities and key actions;
 - d) Expressing opinions and putting forward proposals to the Coordinator and via Coordinator to the ALF Secretariat;
 - e) Exchanging experiences and opinions and fostering cooperation with other Network members as well as other National Networks of the Foundation.
13. The duties of the Network members are as follows:
 - a) Taking part in the Network meetings;
 - b) Taking part in consultation process of documents issued and distributed by the Coordinator;
 - c) Sending regular news on the changes in the structure/mission/statute/contact data, etc;
 - d) Sharing with the Coordinator the basic information concerning its regular activities to the Euro-Mediterranean dialogue as well as all other pieces of information indispensable for the functioning of the Network – if asked to do so by the Coordinator;
 - e) Displaying information on the membership of the Cypriot Network, Foundation's logo and e-links to the Foundation's and Network's websites on their own websites.
14. The Coordinator has the right to deprive an organization/institution of membership of the Network in case of:
 - a) Neglecting the member's duties as inscribed in the Internal Network Rules of the Cypriot Network;
 - b) Undertaking actions against the Foundation's missions and aims;
 - c) Abandoning the Network activities which results in bringing difficulties to the Network's everyday functioning and impossibility of making decisions by the Network.

15. The exclusion from the Network will be preceded by email/phone information about the possibility of being deprived of membership. No change in behaviour will result in sending an official letter informing about the exclusion two weeks ahead of the ultimate decision by the Coordinator.
16. The information about the exclusion of a member will be shared with all Network members.

17. The organization/institution deprived of membership can re-apply for membership not sooner than 6 months after the date of exclusion.

V. NATIONAL NETWORK FUNCTIONING

1. If requested by the majority of the Network members, the Coordinator is obliged to name individual members to coordinate thematically or geographically based activities of the Network (i.e. LIMASSOL).
2. The General Assembly of the Network Members is to be organized at least once a year by the Coordinator. In case of emergency, the Coordinator is obliged to summon all members of the Network for a special General Assembly.
3. The General Assembly can be summoned following the request of one third of the Network members within 6 weeks from receiving the request by the Coordinator.
4. The Coordinator is obliged to prepare and share with the Network members a yearly report on the functioning of the Network.
5. Any decision related to the Network is made by the Network members with the majority of two thirds of the votes cast. Refusal to take part in the voting process is considered abstention from voting.
6. Decisions are made during the General Assembly or via-line voting.
7. If not decided otherwise, the voting process is 7 days long.
8. The Coordinator can establish a steering committee (up to 5 Network members) which is to consult and advise on the Network issues. Membership in a steering committee is voluntary.

IV. ADDITIONAL RESOLUTIONS

1. Any activity undertaken by the Coordinator which arises from the present document and which results in financial obligations of the Coordinator are entirely dependent on the appropriate financial support either by the ALF Secretariat or the before mentioned Ministries.
2. Internal Network Rules of the Cypriot Network take effect as of 01/2011 and revised every three years.