

# Anna Lindh Foundation Belgian Network

## Internal Rules

### NETWORK GOVERNANCE

The Head of Network, Jamal Youssfi (*La Compagnie des Nouveaux Disparus*), is appointed by the Belgian Anna Lindh Foundation Network to act as Head of the Belgian Network (for 3 years). The Belgian HoN reports to the Belgian Network on an annual basis, providing a detailed account of both finances and content.

#### **The Head of Network:**

1. Acts as national coordinator of the Belgian national network.
2. Acts as the official national representative of the Foundation in Belgium;
3. Promotes the Foundation's mandate as Euro-Mediterranean institution established for strengthening the regional dimension of the Euro-Med Partnership (Union for the Mediterranean) in social, cultural and human affairs (the Third Chapter of the Barcelona Declaration);
4. Manages Network membership; identifies potential active civil society actors to join the Network;
5. Organises (as Leader or Partner) intercultural activities and events in line with the Network's mission;
6. Receives logistical support from the Anna Lindh Foundation Secretariat through the ALF Network Development and Support Scheme (NSDS) to organise network meetings (national and/or regional) and capacity building activities;
7. Contributes to the development of the ALF annual and triennial programmes after taking into consideration the interests of its national network;
8. Supports and supervises training and capacity building for the national network;
9. Coordinates the communication and visibility work of the ALF network (ex. contributing to the network pages' content on ALF website and social media portals);
10. Informs members on the announcement of ALF calls and other opportunities for members' engagement, guiding them if necessary to application process;
11. Facilitates the search for project partners for the members (internally or among other networks).
12. Participates in the different ALF events (ex. annual Heads of Network meeting) whenever invited. The Coordinator should ensure that the members are aware of the different events which he/she is taking part in and collect members' input if needed;
13. Coordinates with the ALF headquarters on a regular basis for updates and information sharing.

The Head of Network should conduct the coordination in a transparent and democratic manner. This means that the NC shall:

- Consult members regularly when developing annual work plans and whenever requested by the Secretariat;
- Keep the members regularly updated with ALF news and strategic developments;

- Prioritise individual meetings with members and regularly ask for feedback and solicit lessons for learning.
- Conduct a performance assessment by consulting the members through an online evaluation survey. Results of the performance assessment will be shared with Network members and the ALF Secretariat.

## NATIONAL NETWORK MISSION

The Anna Lindh Foundation runs the largest Network of civil society organisations involved in the promotion of intercultural dialogue across the Euro-Mediterranean region.

1. The National network promotes the Euro-Mediterranean Partnership at the national and international level.
2. The National network will contribute to the development of the Foundation's priorities and programmes, sharing the visions among other National Networks and with the ALF Head quarters.
3. The Network promotes common activities at the national level among Network members, in line with the objectives of the Network Development and Action Plan, designed in the framework of the ALF Network Support and Development Scheme (NSDS).

## NATIONAL NETWORK MEMBERSHIP

1. The Belgian National Network is independent and autonomous.
2. The Belgian National Network is a permanent structure, part of the Anna Lindh Foundation Network that is acting in the frame of the Euro-Mediterranean Partnership.
3. The Network is open to institutions, organisations and other partners who adhere to the principles and the mission of the Anna Lindh Foundation as defined in art. II.1 of the ALF Statutes, and which work on the basis of democratic, pluralistic, and multilateral values.
4. Its members could belong, as a rule, to the following categories: NGOs; Public institutions, including local and regional authorities; public and private "not for profit" Foundations; other «for profit» partners promoting «not for profit» activities and corporate social responsibility policies.
5. The Network is not open to political parties or organizations and projects owned by political parties nor to individuals.
6. The National Network reflects the diversity of its own civil society and is invited to associate partners involved in the ALF thematic fields as defined below: International/Cultural relations, Heritage, Religion, University and research institutes, Human Rights, Democracy and Community Development, Arts, Youth, Education, Gender, Environment/Sustainable Development, and Media.
7. The Head of Network retains the right of rejection of membership applications. After consulting the National Network members, the Coordinator can exclude members who do not comply with the Anna Lindh Foundation mission and values.
8. The Head of Network is entitled to provisionally limit the maximal size of the Network in order to consolidate it and improve its performance;
9. Membership in the Belgian network is free of charge and interested members apply for membership online via ALF website [www.annalindhfoundation.org](http://www.annalindhfoundation.org)

## VISIBILITY

1. The Network should follow the Anna Lindh Foundation Communication guidelines and use the tailored logo for the Belgian Network on ALF activities organised by Belgian Network members.
2. The Belgian National Network has a Facebook page which publishes members' news and available opportunities for members (and non-members). <https://www.facebook.com/annalindh.belgium>
3. The Network Coordinator compiles and disseminates a bi-monthly e-newsletter with ALF calls and other relevant opportunities to Network members and other institutional partners.
4. The official page of the Belgian Network is <http://www.annalindhfoundation.be>

## RULES OF CONDUCT WITH-IN THE NETWORK

As a member of the ALF Belgian Network, you pledge to act towards other members in an honest and respectful manner. We value our internal diversity and strive after utilizing the potential of having different backgrounds, experiences and knowledge. Also, as a member, you are willing to communicate with any other member in the Belgian and international ALF-Networks and you are not ruling out a person based on his or her national/religious/ethnicity/sexual or such affiliation.